

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF**

**REGULAR MEETING
In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting
February 12, 2024
The meeting will be held in
Memorial School
15 Memorial Dr.
Woodland Park, NJ
at 7:00 PM**

Formal action may be taken

**PAUL MURPHY, RSBA
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 12, 2024

**MONDAY, 7:00 P.M. MEMORIAL SCHOOL
15 MEMORIAL DR.
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Public Hearing**
 - 5. Approval of Minutes**
 - 6. Superintendent's Report**
 - 7. Board Attorney's Report**
 - 8. Business Administrator's Report**
 - 9. Committee Reports**
 - 10. Old Business**
 - 11. New Business**
 - 12. Public Hearing**
 - 13. Executive Session**
 - 14. Adjournment**

Mission

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21st century and our global society.

Vision

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 12, 2024

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present -

Members Absent –

Also Present -

PRESENTATION - Jim Cerullo, of Wielkoltz & Co., will discuss the 2023 Financial Audit results.

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

224-270 - APPROVAL OF MINUTES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the January 2, 2024 Reorg and the January 29, 2024 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the January 29, 2024 regular meeting.

Roll Call:

SUPERINTENDENT'S REPORT

BOARD ATTORNEY'S REPORT

BUSINESS ADMINISTRATOR'S REPORT

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 224-271 through 224-273.

Roll Call:

224-271 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$268,785.33, approved by finance committee chairperson, MaryAnn Perro.

<u>Bill List No.</u>	<u>Amount</u>
#68	\$244,959.05
#L68	\$ 23,826.28

224-272 - HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #'s 2024-45 through 2024-50 and 2024-52, for the reasons set forth in the Superintendent's decision to the student's parents.

224-273 - ACCEPTANCE OF DONATION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, to accept donation of assorted pieces of office furniture from Berkeley College.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 224-274 through 224-284.

Roll Call:

224-274 - APPROVAL OF MEDICAL LEAVE – D. MURRAY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve medical leave under the Federal Family Leave Act, for Donna Murray, teacher at School 1, effective March 4, 2024-May 27, 2024, using accumulated sick days. Expected return to work, May 28, 2024.

224-275 - APPROVAL TO RESCIND RESOLUTION 224-218

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to rescind resolution 224-218, Approval of Medical Leave, previously approved at the 12/11/23 meeting.

224-276 - APPROVAL OF MEDICAL LEAVE – M. SCARPA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve medical leave under the Federal Family Leave Act, for Mary Rose Scarpa, part time aide, effective March 6, 2024-April 17, 2024, without pay. Expected return to work, April 18, 2024.

224-277 - ACCEPTANCE OF RESIGNATION – M. SAYEED

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Maha Sayeed, school nurse at CO, effective March 28, 2024.

224-278 - ACCEPTANCE OF RESIGNATION – D. POLIANDRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Dawn Poliandro, leave replacement school counselor, effective 3/1/24.

224-279 - ACCEPTANCE OF RESIGNATION – C. GUERRERO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Cynthia Guerrero, PE teacher at Memorial, effective February 13, 2024.

224-280 - APPROVAL RETURN FROM ADMINISTRATIVE LEAVE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve return from administrative leave for employee ID#4414, effective February 12, 2024.

224-281 -APPROVAL OF STAFF STIPENDS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2023-2024 school year in accordance with current WPEA contract, as listed:

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Art Show	CO & BG	Sherry Toole	\$500 per show
Bus Duty	CO	Hannah Arp (2/1/24-end of year)(To replace Kraznomowitz)	\$875

224-282-RATIFY APPROVAL OF BEATRICE GILMORE SCHOOL'S BEAR DEN ACADEMY STIPENDS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to ratify approval for Barbara Wells, as substitute school nurse, to monitor student at Beatrice Gilmore School's Bear Den Academies, at \$46/hr., as needed, from 1/30/24-2/29/24.

224-283 - RESCIND APPOINT MUSTANG ACADEMY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Cynthia Guerrero for Mustang Academy, previously approved at the 1/29/24 meeting.

224-284 - APPROVAL OF STUDENT TEACHING – A. AFANEH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve student teaching for Grand Canyon University student, Areej Afaneh, from April 4, 2024-May 9, 2024 at Charles Olbon School.

224-285 - APPOINTMENT OF HIRE – LEAVE REPLACEMENT – A. CASTRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Anay Castro, as a maternity leave replacement school counselor, at \$175 per diem, effective 2/28/24 or sooner pending receipt of paperwork – the end of the school year.

224-286 - APPOINTMENT OF HIRE –PART TIME AIDE – J. CARON

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Jessica Caron, as a part time aide at CO, \$25.94/hr, not to exceed 27.5 hrs. per week, no benefits, as per current WPEA agreement. Effective pending receipt of proper paperwork.

224-287 - WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2023-2024 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Erin Wilson	Role of the School Climate	4/11/24	\$50	\$33.37	\$83.37
Paul Murphy	NJASBO Purchasing	3/24/24	\$125	NA	\$125
Karen Marabondo			each	\$14.29	\$139.29
Patrycja Rogacki	NJASBO Introduction to Payroll	Self-Paced	\$325	NA	\$325
Giovanna Irizarry	Preparing the Comprehensive Equity Plan	2/15/24	\$125	NA	\$125
Michele Herrmann	2024 Math Symposium	3/12/24	\$0.00	NA	\$0.00
Samantha Kraznomowitz	Danielson Group Skilled Observer Program	Self-Paced	\$700	NA	\$700
Samantha Ament	NGSS Modeling and the NJSLA Science Grades 6-8	3/22/24	\$175	\$2.35 each	\$177.35
Bill Krakower					
Mina Chang					
Tom Bolen	NJSBGA Expo	3/17-3/20 2024	\$325	\$491.91	\$816.91
Beth DeMarco	Legal One Special Ed Law	Self-Paced	\$75	NA	\$75

FINANCE:**224-288 - ACCEPTANCE OF THE 2023 COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Motion by ____, Seconded by __.

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has received and accepts the audit report for the fiscal year ended June 30, 2023, prepared by Wielkott & Co., Certified Public Accountants and further resolved, that the Woodland Park Board of Education has reviewed and discussed the audit recommendations and has approved the Corrective Action Plan for the audit recommendations.

Roll Call:

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
2023-01	State Aid revenue/receipts were not posted to the correct Fund revenue line item accounts in the general ledger	That all revenue/receipts be posted to the correct Fund revenue line item accounts in the general ledger	Business Administrator	Immediately

2023-02	State Aid debit/credit memo's for State Aid deductions for debt service assessment, County special service tuition and Commission for Blind services were not posted to the state aid receivable	That all State Aid debit/credit memo's be posted to the state aid receivable	Business Administrator	Immediately
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224-289 - RATIFY APPROVAL OF CONTRACT - NRESC- CLINICAL FELLOW SUPERVISION

Motion by ____, Seconded by ____.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of contract with Northern Region Educational Services Commission, to provide Clinical Fellow Supervision, at a rate of \$95/hr., up to 2 hours per week, effective January 2, 2024-June 30, 2024.

Roll Call:

224-290- RATIFY APPROVAL OF CONTRACT – DELTA T GROUP – SPEECH SERVICES

Motion by ____, Seconded by ____.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of contract with Delta T Group, to provide Speech Services, at a rate of \$100/hr., not to exceed 14 hrs. per week. Effective 2/6/24-6/28/24.

Roll Call:

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING

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EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at _____ p.m. by _____, seconded by _____

Voice Vote:

Motion to return to Regular Session at _____ p.m. by _____, seconded by _____

Voice Vote:

ADJOURNMENT

Motion to adjourn at ____ p.m. by _____, Seconded by _____

Voice Vote:

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION

ITEMS DISCUSSED: